

Central Coast Disaster Preparedness and Response Network
General (and public) Membership Meeting
9/9/09 - 9am Santa Barbara Public Library – Faulkner Gallery

Members Present: Mary Logue (Westmont), Sharon Lezotte (SB Cottage Hospital), Kristen LaBonte (CSUCI), Molly Gerald (Lompoc PL), Debra Quast (Westmont), Deborah Lupo (UCSB), Charles Johnson (Museum of Ventura Co.), David Howarter (UCSB), Catherine Nelson (UCSB), Ellen Broidy (SBBG Volunteer), Joan Ariel (SBBG), Kaela Cordova (CSUCI), Janet Martorana (UCSB)

Guests Present: Brent Field (SBPL), Susan Gentry (SBPL), Maureen Theobald (Black Gold), Bonnie LaForge (Thacher), Kenley Neufeld (SBCC)

1. Agenda Review
 - Added discussion of Orfalea grant
2. Review of 5/29/09 Minutes
 - Approved unanimously after minor changes (Debra Quast misspelled, Julie from WESTPAS available Fall 2010, and Janet Martorana willing to create web site).
3. Fire Damage Slideshow from Westmont (Tea Fire November 2008) and Santa Barbara Botanic Garden (Jesusita Fire May 2009).
4. Introductions
5. Review of Governing Documents & what it means to be a CCDPRN member
 - The group voted unanimously to change “expected” to “encouraged” liaison attendance at all general membership meetings.
6. Training Discussion
 - The group would like to focus on organizing and reviewing institutional disaster plans. There were only a few institutions present that have not completed WESTPAS training; encouraged them to attend one of the free training sessions coming up in Southern California: October 6 and November 10 — Corona Public Library
October 22 and December 17 — Chapman University — Orange
 - In January 2010 the Steering Committee will query member institutions regarding a local round table discussion/refresher training in the spring.
 - (Who? Mary?) will contact Julie Page, WESPAS, to schedule Central Coast training in fall 2010

7. Web Site Discussion

- Items to include:
 - o Governing Documents
 - o Links to Member Institutions & an email contact,
 - o Approved meeting minutes,
 - o Listserv Directions,
 - o Links to resources (CA Preservation, NLM Disaster List, Northern California Consortium of Psychology Libraries),
 - o Template for pocket response plan for collections,
 - o Links to WESTPAS disaster plan examples, links to local resources (such as freezer trucks),
 - o Links to BELFOR and other relevant disaster recovery companies,
 - o PowerPoint slideshows of fire damage at SBBG and Westmont

8. Orfalea Foundation Aware & Prepare Grant Discussion:

<http://www.orfaleafoundations.org/initiatives-aware-prepare.cfm>

- Letter of Inquiry due by January 10, 2010; with approval, application due February 15, 2010.
- It is important for us to have as many institutions signed up as members as possible before applying for the grant. Once the website is up, we need to promote it and our network by contacting all local schools, universities, special libraries, and museums. Our group can split up the responsibilities to different member institutions to make contact. Kenley can supply us with a list of Gold Coast Library Network emails, which should be comprehensive.
- The Steering Committee will draw up a draft of the letter of inquiry and send it to the general membership after our next meeting (TBD).

9. Announcements

- The Steering Committee will welcome Non-steering Committee members to join the next meeting in an effort to reach as many institutions as possible. It was clarified that David Howarter (UCSB) is a Steering Committee member and Maureen Theobald (Black Gold Library Network) will attend as ex-officio representative for (former) Gold Coast Library Network.

10. Adjourned at approximately 10:30.