

## **PRIVACY POLICY**

### **GENERAL**

The Gold Coast Library Network respects and understands concerns about privacy. We take all reasonable steps to ensure that your personal information is handled in a safe and responsible manner. Because of our respect and understanding of your rights, we have developed this policy, which discloses the privacy practices of the Network and describes the information we collect about you during your use of our site and what we may do with that information. Your use of, and/or access to, the website constitutes your agreement with our privacy policy. The Gold Coast Library Network has the right to amend the privacy policy at any time. We recommend you periodically refer to this document. For questions or comments concerning our privacy policy, contact Janice Webb at [loc7tech@rain.org](mailto:loc7tech@rain.org).

### **INFORMATION COLLECTED**

The Gold Coast Library Network does not sell, rent, or in any way share personally identifiable information about you to any third party outside of the Network. Outside of registration and directory information, we do not collect or store personal information about users of any of our websites.

When you register for events from our site, we must know your name, e-mail address, and library affiliation. We collect this information in order to contact you in the event of a cancellation or change in the event schedule.

### **OUR USE OF YOUR INFORMATION**

We may internally use personally identifiable information to improve our services, to statistically analyze site usage, to improve our content and to customize our site's content and layout. We believe these uses might allow us to improve our site and better tailor it to meet our users' needs. We will not use personally identifiable information to deliver information to you that, in some cases, is targeted to your interests, such as targeted banners and promotions.

### **OUR DISCLOSURE OF YOUR INFORMATION**

We do aggregate personally identifiable information and disclose such information in aggregate to our Board and to the Library of California. However, in these situations, we do not disclose to these entities any information that could be used to personally identify you. Certain information, to the extent we have received it from you, such as your password, are not disclosed in aggregate at all.

### **SECURITY**

We use industry standard efforts, such as firewalls, to safeguard the confidentiality of your personal identifiable information. When you register for an event or send us personally identifying data, that information moves to a secure server where it is protected from unauthorized access. However, "perfect security" does not exist on the Internet. The Gold Coast Library Network is not liable for damages resulting from the unauthorized interception of such information by third parties. Due to the nature of current technology, there exists the possibility of unauthorized access to your computer by third parties. As such, all data on your computer, and related connections, can be compromised. The Gold Coast Library Network will not be held liable for any unauthorized access to your computer by third parties.

### **CONTACTING THE WEB SITE**

If you have any questions about this Privacy Policy, or the privacy practices of this website, please contact [loc7tech@rain.org](mailto:loc7tech@rain.org).